

**Service makes  
the Difference**

**Since 1836**



# Shipping Instructions





# Deutscher Wirbelsäulenkongress

16<sup>th</sup> German Spine Congress – Annual Meeting of the German Spine Society  
09.12. - 11.12.2021 in Muenster

## 1. Contact

Annett Kreuzmann  
Telephone: +49 (0)341 520 430-13  
Mobile: +49 (0)178 90 16 513  
Email: [annett.kreuzmann@cretschmar.de](mailto:annett.kreuzmann@cretschmar.de)



## 2. Status of Cretschmar MesseCargo

Cretschmar MesseCargo GmbH has been appointed as the official logistics partner for DWG 2021 in Muenster by the organizer!

## 3. Venue

Messe und Congress Centrum, Halle Muensterland  
Albersloher Weg 32  
D – 48155 Muenster  
entrance for trucks + 3,5 tons: Am Haverkamp (P2)  
entrance for smaller cars/vans: Lippstädter Strasse (P1)

## 4. Schedule (exhibition)

Build-up : Tuesday, 07.12.2021, 10:00 – 20:00 hrs  
Wednesday, 08.12.2021, 08:00 – 20:00 hrs  
extended build-up possible upon request, permission and fee requested,  
please contact Conventus

Duration : Thursday, 09.12.2021, 07:00 – 19:00 hrs  
Friday, 10.12.2021, 08:00 – 18:30 hrs  
Saturday, 11.12.2021, 08:30 – 11:30 hrs

dismantling : Saturday, 11.12.2021, 14:00 – 24:00 hrs  
No dismantling ahead of schedule permitted!

## 5. Pick-up / Delivery Dates

- latest pick up date at your premises in Germany: 3 working days before delivery to booth
- latest pick up date at your premises outside Germany: Depends on, where we have to pick up.  
Please contact us!
- latest date of delivery at our warehouse in Leipzig\*: Friday, December 3<sup>rd</sup>, 2021
- latest date of delivery at our warehouse (goods from outside EU)\*: Monday, November 29<sup>th</sup>, 2021

\* Cretschmar MesseCargo GmbH  
Sommerfelder Strasse 73  
D-04316 Leipzig  
Reference: DWG 2021, Muenster / exhibitor: \_\_\_\_\_ / stand #: \_\_\_\_\_



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## 6. Packaging

We recommend the use of strong durable and re-usable crates with screw-down lids to pretend loss or damage!

It is imperative that materials are crated or palletised to enable the multiple handling via a forklift or pallet truck.

## 7. Case marking

You will receive prefilled and self-adhesive stickers, to label your packages, by us.

## 8. Insurance

We highly recommend to sign an insurance police for your exhibition goods.

Cretschmar MesseCargo can provide a special designed insurance police. Please be aware, that Cretschmar MesseCargo will arrange for insurance protection only upon written instructions!